



**POCONO COUNTIES
WORKFORCE DEVELOPMENT BOARD (WDB)/AREA (NE 135)**

POCONO COUNTIES WIOA TITLE I-B DISLOCATED WORKER PROGRAM ELIGIBILITY POLICY

1. Purpose

The purpose of this policy is to ensure that all WIOA Program Operators are in compliance with the requirements of the **Workforce Innovation and Opportunity Act (WIOA)** Title I-B Programs regarding eligibility, and allowable services as authorized in the Act. The policy also explains the interaction between the Title I-B Dislocated Worker and the Veterans’ Priority of Service requirement of the WIOA.

2. Effective Date: 5/16/16

3. Implementation

WIOA Dislocated Worker Program

Eligibility	WIOA Dislocated Worker Services
<p>individuals must meet the General Eligibility criteria as shown below</p> <ul style="list-style-type: none"> • Age (18 years or older) • U.S. Citizen or Eligible-to-Work • Selective Service (if applicable) • Resident of the Pocono Counties WDA <p>Dislocated Worker – The term “dislocated worker” means an individual who –</p> <p>A. (1) has been terminated or laid off, or who has received a notice of termination or layoff, from employment; (2) is eligible for or has exhausted entitlement to unemployment compensation; or (3) has been employed for a duration sufficient to demonstrate, to the appropriate entity at a one-stop center referred to in section 121(e), attachment to the workforce, but is not eligible for unemployment compensation due to insufficient earnings or having performed services for an employer</p>	<p>BASIC CAREER SERVICES</p> <ul style="list-style-type: none"> • Staff-Assisted Job Search and Placement Assistance, Including Career Counseling (WCS01) • Follow-up Services, Including Counseling Regarding the Workplace (WCS02) • Outreach, Intake and Other Services Available through PA CareerLink® System (WCS03) • Appropriate recruitment and other business services (WCS07) • Performance information and program cost information on eligible providers of training services (WCS08) • Workforce and labor market employment statistics information (WCS09) • Initial Assessment of Skill Levels and Supportive Service Needs (WCS10) • Information on the local performance accountability measures (WCS11) • Referrals to and coordination of activities with other programs and services (WCS12) • Availability of supportive services or assistance (WCS13)

that were not covered under a State unemployment compensation law; and is unlikely to return to a previous industry or occupation;

- B. (1) has been terminated or laid off, or has received a notice of termination or layoff, from employment as a result of any permanent closure of, or any substantial layoff at, a plant, facility, or enterprise; (2) is employed at a facility at which the employer has made a general announcement that such facility will close within 180 days; or (3) for purposes of eligibility to receive services other than training services described in section 134(c)(3), career services described in section 134(c)(2)(A)(xii), or supportive services, is employed at a facility at which the employer has made a general announcement that such facility will close;
- C. was self-employed (including employment as a farmer, a rancher, or a fisherman) but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters;
- D. is a displaced homemaker; or
- E. (1) is the spouse of a member of the Armed Forces on active duty (as defined in section 101(d)(1) of title 10, United States Code), and who has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station of such member; or (2) is the spouse of a member of the Armed Forces on active duty and who meets the criteria described in paragraph (16)(B).

NOTE: In the above definition of a Dislocated Worker, paragraph (16)(B) is in reference to the definition of a Displaced Homemaker as defined in WIOA Sec. 3(16).

Displaced Homemaker –

The term “displaced homemaker” means an individual who has been providing unpaid services to family members in the home and who –

- A. (1) has been dependent on the income of another family member but is no longer supported by that income; or (2) is the dependent spouse of a member of the Armed Forces on active duty (as defined in section 101(d)(1) of title 10, United States

- Information and assistance regarding filing claims for unemployment compensation **(WCS14)**
- Assistance in establishing eligibility for programs of financial aid assistance for training and education programs **(WCS15)**

INDIVIDUALIZED CAREER SERVICES

- Comprehensive and Specialized Assessments of Skill Levels and Service Needs Including Diagnostic Testing and Use of Other Assessment Tools; and In-Depth Interviewing and Evaluation to Identify Employment Barriers and Appropriate Employment Goals **(WIS01)**
- Full Development of an Individual Employment Plan (IEP) to Identify the Employment Goals and Appropriate Combination of Services for the Participant to Achieve Employment Goals **(WIS02)**
- Group Counseling **(WIS03)**
- Individual Counseling and Career Planning **(WIS05)**
- Relocation Assistance **(WIS06)**
- Out-of-Area Job Search Assistance **(WIS07)**
- Other **(WIS10)**
- Short-term Prevocational Services, Including Development of Learning Skills, Communication Skills, Interviewing Skills, Punctuality, Personal Maintenance Skills, and Professional Conduct to Prepare Individuals for Unsubsidized Employment or Training **(WIS11)**
- Internships **(WIS12)**
- Work Experience **(WIS13)**
- Temporary Jobs **(WIS15)** [applies to only the WIOA Disaster Grant Program]
- Financial Literacy Activities **(WIS16)**
- English language acquisition and integrated education and training programs **(WIS17)**
- Workforce Preparation Activities **(WIS18)**

TRAINING SERVICES

- Occupational Skills Training **(WTS01)**
- On-the-Job Training **(WTS02)**
- Workplace Training and Cooperative Education Programs **(WTS03)**
- Private Sector Training Programs **(WTS04)**
- Skill Upgrading and Retraining **(WTS05)**
- Entrepreneurial Training **(WTS06)**
- Job Readiness Training **(WTS07)**
- Adult Education and Literacy Activities (Offered in Combination With Other Training Services, Not Including Customized Training, Job

<p>Code) and whose family income is significantly reduced because of a deployment (as defined in section 991(b) of title 10, United States Code, or pursuant to paragraph (4) of such section), a call or order to active duty pursuant to a provision of law referred to in section 101(a)(13)(B) of title 10, United States Code, a permanent change of station, or the service-connected (as defined in section 101(16) of title 38, United States Code) death or disability of the member; and</p> <p>B. is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.</p> <p>WIOA DISASTER GRANT</p> <p>To be eligible as a WIOA Disaster Grant participant, individuals must meet the General Eligibility criteria as shown below and also meet the eligibility criteria provided in WIOA Sec. 170(d)(2). The highlighted eligibility information denotes the change in Disaster Grant eligibility.</p> <ul style="list-style-type: none"> • Age (18 years or older) • U.S. Citizen or Eligible-to-Work • Selective Service (if applicable) • Resident of Pocono Counties WDA <p>Disaster Grant Eligibility – An individual shall be eligible to be offered disaster relief employment if such individual –</p> <p>(A) is a dislocated worker;</p> <p>(B) is a long-term unemployed individual;</p> <p>(C) is temporarily or permanently laid off as a consequence of the emergency or disaster; or</p> <p>(D) in the case of an individual who is self-employed, becomes unemployed or significantly underemployed as a result of the emergency or disaster.</p>	<p>Readiness Training, Transitional Jobs, or Registered Apprenticeships) (WTS08)</p> <ul style="list-style-type: none"> • Customized Training (WTS09) • Partner Program Funded Training (WTS10) – training funded by a partner program (e.g., TAA) • Incumbent Worker Training (WTS13) • Transitional Jobs (WTS14) • Registered Apprenticeships (WTS15) <p>ASSESSMENT TESTING SERVICES</p> <ul style="list-style-type: none"> • ABLE (WAT01) • BEST (WAT02) • BEST Plus (WAT03) • CASAS (ESL) (WAT04) • CASAS (Life Skills) (WAT05) • TABE (7-8) (WAT07) • TABE (9-10) (WAT08) • WorkKeys (WAT09) • WorkKeys – Workplace Skills Analysis (WWKWSA) • Participant Refused Assessment Testing (WPRAT) <p>SUPPORTIVE SERVICES (Adult and Dislocated Worker)</p> <ul style="list-style-type: none"> • Transportation (WSS01) • Child Care (WSS02) • Dependent Care (WSS03) • Housing (WSS04) • Needs Related Payments (WSS05) • Needs Based Payments (WSS06) • Stipend (WSS07) • Assistance with Uniforms or Other Appropriate Attire and Work-Related Tool Costs, Including Such Items as Eyeglasses and Protective Eye Gear (WSS08) • Other1 (WSS09) • Other2 (WSS10) • Other3 (WSS11) • Other4 (WSS12) • Other5 (WSS13) <p>FOLLOW-UP SERVICES (Adult and Dislocated Worker)</p> <ul style="list-style-type: none"> • Staff-Assisted Job Search and Placement Assistance, Including Career Counseling (WCF01) • Follow-up Services, Including Counseling Regarding the Workplace (WCF02) • Staff-Assisted Job Development (Working with Employer and Job Seeker) (WCF03)
---	---

4. Interaction of the Dislocated Worker and Veterans’ Priority of Service

The priority of service for veterans and eligible spouses applies to Title I-B Dislocated Workers served through the Pocono Counties WIOA employment and training programs.